



Chief Safety Innovations, L.L.C.

Prevention Division

Organization Self-Inspection Worksheet

"We're In the Business of Caring For Your Business"

EXITS and Emergency Lighting	YES	NO	N/A
1. All exit doors open easily without special knowledge of locking or latching devices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Exit signs are properly illuminated and posted at exits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Exit aisles are clear and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Combustibles are not kept in stairwells.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Occupant load signs are posted if required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Ensure that all emergency lighting has been tested and is working properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utilities and Ignition Sources			
1. Electrical panels have a minimum clearance of 36" X 30" around all sides.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. All circuit breakers are labeled to show what they control.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. All electrical outlets, switches and junction boxes have their cover plates intact.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. All electrical panels subject to tampering are secured.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Extension cords are not to be used in place of permanent wiring.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Temporary extension cords must not be affixed to anything and must be of the same gauge wire as the appliance it is serving.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Temporary extension cords are used for only one appliance and free of defects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. All gas appliance vents are in good repair and working properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. All gas appliances have individual shut-off valves.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Extinguishers and Alarm Systems			
1. Fire extinguishers have been serviced and tagged within the last 12 months.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Fire extinguishers are fully charged, visible and operable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Fire extinguishers are properly mounted on walls or in cabinets. (5' height max)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Fire extinguishers are unobstructed and accessible.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Fire alarm system has been serviced and tested by your alarm company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Fire alarm detectors and signaling devices are clean and free from defects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooking Operations			
1. Hood suppression systems have been serviced and they are working properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Hood suppression systems have been cleaned and they are free of grease.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Filters are clean and in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Class "K" fire extinguishers are available within 30' (When required).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flammable and Combustible Liquids			
1. Containers are properly marked with product name and its associated hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Storage is protected from all ignition sources.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. All covers, lids and caps are in place and tight.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Compressed gas cylinders are properly stored and secured.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Compressed gas cylinders are properly marked.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Conditions			
2. There must be a minimum of 18" clearance below sprinkler heads.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Fire dept. connections and standpipes shall be capped and free from damage.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the fire department require a key box for access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. There is no combustible storage within 18" of any gas appliance (i.e. water heater)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Storage must not be located within 24 inches of the ceiling.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Combustible material is not to be stored in boiler rooms, or electrical equipment rooms.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Address numbers must be visible and easy to read from the street.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Fire lane access is maintained at all times (no parking in fire lane).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This self-inspection was completed by _____ Position _____

Should you have any questions or need assistance, please feel free to email: csi@chiefsafetyinnovations.org